Aro Valley Community Centre upgrade Steering Group meeting notes

Monday 11 June 2018

Attending: Luke Allen, Lexi Taylor, Teresa Gianos, John Tocker, Jane Black, Jenny Rains, Dan Males, Carlos Gonzales

Apologies: Hilary Unwin, Daniela Butterfield, Brent Efford, Sam Van Zoelen, Anne Cunningham

1. Meeting notes from 28 May 2018 – not available, TG to action and send within the week.
2. Budget

TG confirms that unspent CAPEX from 2017/18 is not possible to accrue into next year, approximately $50K. Jenny will reserve OPEX next Fiscal Year toward this project as alternative, but largely capital spending must be used in the year programmed.

Moving into 2018/19 budget year, we have direction from Councillors to move forward with the upgrade. In sum:

* WCC starting a Community Facilities Review which may change direction of investment, or impact unspent funding.
* CAPEX funding is difficult to accrue/shift from year to year. Capital projects are reviewed each year in the annual plan process, and each 3 years in the Long Term Plan. The current draft LTP (the 10 year plan) allocates funding for 2018/19 for Aro Valley community centre upgrade, but nothing beyond. There is no guarantee that the upgrade will be kept in future years if it does not proceed.
* Target date for clear plans in place, with costings is October 2018 when budgets for the next year are forming. Not necessarily completed tender process or construction by that date, but agreed plans needed (developed designs).

1. Engagement debrief and next steps

Additional discussion about the General Meeting of AVCC, 20 May.

Feedback summary was distributed, to be posted on AVCC webpage. Possibly use as outline for Valley Voice summary. Overall good detail, specifics useful to designers.

Continuing considerations – some agreement, some disagreement; some want big project, big budget; misunderstanding role of community informing the upgrade, partnerships of Steering Group; what is affordable, what is not.

Next steps

-Community newsletter, noting opportunity for feedback. Teresa to resend budget and comms contact. AVCC to set up outline, timeline and ask for content (Anne, designers, WCC).

-Focus groups again discussed to inform design

-Programme to move forward by October, including community feedback steps.

-JTB to draft design options to address outstanding issues at next Steering Group

1. Water bore update – Teresa will follow up with Wellington Water on designs.
2. Consultant status reports and timelines

QS – estimates for landscape concepts sent through and distributed. Estimates over $1million for landscape concepts in total. Presentation from 20 May shows breakdown. Wait for additional QS until preliminary plans designs revised.

1. Next meeting dates

-2 July

-13 August

-10 September

1. Actions

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| Meeting notes posted at AVCC website | TG to forward; Lexi to post |
| Budget | Jenny to send confirmation letter of capex funding |
| Valley Voice and communication advice | AVCC to action |
| Programme | JB to draft with JT and DM for next meeting. |
| Water bore | TG to follow up with WW on design for well head |
| Design revisions | JT to progress plans with change to address feedback to date |